



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		NETAJI SUBHASH CHANDER BOSE MEMORIAL GOVT. COLLEGE, HAMIRPUR (H. P.)
Name of the head of the Institution		Dr. Hardev Singh Jamwal
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01972222227
Mobile no.		9418451749
Registered Email		gchamirpur-hp@nic.in
Alternate Email		gdc_hamirpur@rediffmail.com
Address		NSCBM GOVT COLLEGE HAMIRPUR(HP)177005
City/Town		Hamirpur
State/UT		Himachal pradesh
Pincode		177005

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Ravinder Paul			
Phone no/Alternate Phone no.		01972222227			
Mobile no.		9418146135			
Registered Email		naachamirpur@gmail.com			
Alternate Email		gchamirpur-hp@nic.in			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://www.gchamirpur.org			
4. Whether Academic Calendar prepared during the year		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		http://www.gchamirpur.org			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	80.60	2004	03-May-2004	02-May-2009
2	B	2.83	2015	01-May-2015	30-Apr-2020
6. Date of Establishment of IQAC			19-Jul-2004		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
Tiling work on the		27-Apr-2018		780	

department of Botany, Zoology, Physics, Chemistry and Geography completed	1	
Reference and Text Books purchased as per new syllabus	27-Apr-2018 1	40
B. Voc. Course Lab upgraded	27-Apr-2018 1	80
General orientation programme for the first year students was conducted in the first week of July	01-Jul-2017 6	1200
Admission Guidance committee was formed to guide the students for different choice of subjects offered by the college	18-Jun-2017 10	900
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Zoology	Seminar	ICSSR	2017 2	80000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Admission Guidance committee was formed to guide the students for different choice of subjects offered by the college.

General orientation programme for the first year students was conducted in the first week of July.

The functioning of various cells and committees in the college are continuously monitored by IQAC.

To measure the teaching-learning environment in the college, IQAC collected and analysed feedback taken from students and parents.

The predominant focus for the IQAC meetings in the last academic year was on revised syllabus of Himachal Pradesh University, Shimla as per UGC

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Equity	<ul style="list-style-type: none">• Scholarships will be given to girls/SC/ST students of the college as per State/Centre Govt. schemes and other private agencies.
Upgradation of library facilities for students	<ul style="list-style-type: none">• Latest books on various subjects, journals and newspapers will be purchased in the library. M Sc. Mathematics be purchased as per syllabus of HPU Shimla.
Creation of awareness/sensitization about Environment issues	<ul style="list-style-type: none">• An Eco-club was constituted in the college with students and teachers as its active members. Plantation drive will be conducted in the 2nd week of August 2017. Solar light system are proposed to be installed in the college campus.
Organisation of Seminar/Conferences and Publication of Research Papers	<ul style="list-style-type: none">• To create research environment in the college, the Department of Higher Education of HP has made a provision of duty leaves up to 14 days to teachers in the academic session for attending seminars/conferences/workshops etc. The study leave up to 2 years is also permissible to the teachers by H.P. Govt. for higher studies.
Celebration of days of national and international importance	<ul style="list-style-type: none">• World Population day on 11th July, 2017• One-week Van Mahotav

(Plantation Campaign) in the 2nd week of August, 2016 and awareness rally was also organised • Independence Day on 15th August, 2017 • Sadbhavana Divas on 20th August, 2017 • Teacher's Day on 5th September, 2017 • Hindi Diwas on 14th Sept., 2017 • NSS Day on 24th September, 2017 • One week Swachhta campaign w. e. f. the birth anniversary of Mahatma Gandhi followed by rally • Constitution day on 26th November, 2017 • AIDS Day on 1st December, 2017 and awareness rally was also organised • National Mathematics Day on 22nd December, 2017 • Netaji Subhash Chander Bose Birth anniversary on 23rd January, 2018 • Statehood Day on 25th January, 2018 • Republic Day on 26th January, 2018 • National Science day on 28th February, 2018 • International Women Day on 8th March, 2018

Starting of New UG/PG Courses

• B. Voc. Courses be started from the session 2017-18. • M. Sc. Mathematics be started from the session 2017-18 as the Govt. of Himachal Pradesh has already issued NOC. • Process to start M. Sc. Botany and Zoology be initiated.

Adoption of modern technology for effective teaching

• The college makes full use of modern teaching aids at its disposal for the benefit of the students. In order to keep the faculty members updated about the use of technology, they are provided requisite training through workshop and seminars.

Enhancing Quality of Teaching Learning

• The institution adheres to the academic calendar as notified by the Department of Higher Education, Govt. of HP for each academic session. The calendar consists of the academic schedule, vacations and holiday, house examinations and its evaluation, University examinations and its evaluation, internal assessment and practical, extra cocurricular activities. • Besides this, institution also prepares its own annual calendar of activities.

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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	22-Feb-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The institution has a management information system for decision making, coordination, control, analysis and visualization of information. It is used for storing the data for the academic progress of the students for keeping a record of the finance. MIS is also used in the college for allocation of educational resources. Software ADVANTA is used for keeping the personal data of students. It includes detail record of their date of birth, religion, nationality, fee, category, major and minor subjects opted by the students etc. MIS keeps the record of the house examination, Internal Assessment. The record of the Internal Assessment/CCA is also linked with the MIS of HP University, Shimla. Further the MIS is used for analysing resource distribution and expenditure. All the students relating information regarding planning, career guidance, skill development programs, infrastructural upgradation, proposal for organizing conferences/seminars/workshops/research projects etc.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The designing and development of the curriculum is primarily a university job. However, college makes significant contribution in this field because our Principal and senior faculty members communicate their views through various forums (Board of Studies, Academic Councils) of the university formed for this purpose for periodical reviews of the curriculum. The faculty attends the workshops and conferences on the revision and up-gradation of the curriculum. The institution ensures effective curriculum delivery through a well-planned and documented process: The curriculum is thoroughly implemented through various audio visual aids and advanced technological teaching gadgets. Every

department of the college ensures that students must perceive the most that is being taught to them, for which every department plans their whole of curriculum in advance. The college publishes its updated handbook of information/prospectus, annually, which contains details of all relevant information such as the courses offered, infrastructural facilities, mission, vision, advisory committee, academic calendar, NSS, Rovers & Rangers and other activities. It also contains admission procedure and rules, code of conduct, library rules, various committees of the college and all its departments. Besides college website also contains information about all above cited subjects. In the beginning of every academic session a meeting of College Advisory and Heads of Departments is convened by the Principal in which detailed plan is chalked out to ensure hundred percent utilization of teaching hours, syllabi coverage and to conduct the house tests/class tests and further monitor the outcome of the syllabus. It helps us to achieve organizational goals with optimum efficiency and better coordination. For the proper implementation of curriculum, a time-table is framed by the concerned committee after thorough discussions in the staff council. For providing quality education to the students, the Internal Quality Assurance Cell (IQAC) organizes various academic activities viz. Seminars, Conferences, Workshops etc. in the college throughout the session. Anti-Ragging squads are formed for the smooth running of classes. A mod-term test (MTT) is conducted to assess the students. The Internal Assessment is given on the basis of this test and assignment & attendance record of the students. Finally, the End Semester Exams (ESE) is conducted by H. P. University, Shimla. The institution makes sure that the programs offered in the curriculum include contribution to the national development, inculcate a value system among students and promote the use of technology for excellence. The institution provides more and more opportunities by promoting social welfare activities through various agencies within and outside the college.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
0	Diploma in Hospitality and Tourism	21/06/2017	1	Yes	Yes
0	Advance Diploma in Hospitality and Tourism	21/06/2017	2	Yes	Yes
0	Diploma in Retail management	21/06/2017	1	Yes	yes
0	Advance Diploma in Retail management	21/06/2017	2	Yes	Yes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MSc	Mathematics	01/07/2017
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	UG	21/06/2017
BA	UG	21/06/2017
BCom	UG	21/06/2017
BCA	UG	21/06/2017
BBA	UG	21/06/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	80

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	01/07/2017	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Field survey of Project Report	27
BCA	Airline Reservation System/Gym Management/Quiz Management	38
BBA	Marking/HR/Finance	56
PGDCA	Applications of Computer Software	6
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The institution has many modes of collecting feedback. Document as well as oral responses are equally considered. The college gets structural feedback from

students, teachers, alumni and parents. The college takes feedback from the students on a well designed performan. The institution has also suggestion boxes installed in Library, Science , Commerce, PTA and Administrative blocks regarding academic improvements, infrastructure needs etc. The teachers also gave feedback and suggestions in the meetings of various committees and staff council from time to time. The institution has a registered Old Students Association (OSA) and its meetings are convened regularly. The feedback and valuable suggestions on the basis of experience of the old students come in the meetings for the allround growth of the students. CSCA also give feedback regarding implementation of curriculum from time to time. Parents are one of the best sources of feedback. Regular meetings are convened and on their feedback, various decisions are taken for improving academic environment and infrastructure development in the college. The feedback from all stockholders is analyzed by the Internal Quality Assurance Cell (IQAC) of the college and the decisions are referred to the concerned committees for proper improvement and implementation. The college adopts very transparent way to monitor and evaluate the quality of various enrichment programs initiated by it.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	English, Economics, Hindi	180	262	172
BBA	UG	180	245	161
BCA	UG	121	238	104
BCom	UG	421	561	411
BSc	UG	2340	2789	1793
BA	UG	3120	2016	1465
PGDCA		30	51	30
MSc	Mathematics	41	121	41
MCom	Commerce	60	117	57

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	3934	300	55	0	15

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using	ICT Tools and resources	Number of ICT enabled	Numberof smart classrooms	E-resources and techniques used
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	ICT (LMS, e-Resources)	available	Classrooms		
55	6	8	6	2	2
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students are provided with additional study material other than the regular course of studies. Students are involved in the group discussions and Power point presentations. They are encouraged to study online resources like MIT course, NPLET lectures etc. There is provision of Mid term test for each stream and in each semester along with the assignments and project work wherever applicable. Teaching and learning process is improved on the basis of analysis of data received on the feedback form filled annually by the parents and the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4234	55	1:77

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
60	55	5	0	14

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	NIL	Assistant Professor	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
PGDCA	PG	I	21/05/2018	31/08/2018
MCom	PG	I/II	21/05/2018	31/08/2018
MSc	PG	I/II	21/05/2018	31/08/2018
MA	PG	I/II	21/05/2018	31/08/2018
BBA	UG	I/II/III	15/05/2018	30/06/2018
BCA	UG	I/II/III	15/05/2018	30/06/2018
BCom	UG	I/II/III	15/05/2018	30/06/2018
BA	UG	I/II/III	15/05/2018	30/06/2018
BSc	UG	I/II/III	15/05/2018	30/06/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Internal Evaluation of the students is done on the Basis of their performance in Mid Term examination , Assignment work assigned to them and their attendance during the regular teaching. Student are also asked to meet with the minor project work related to the syllabus and demand of the topic.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

1st Mid Term examination is scheduled after 8 weeks of the admission. 2nd Mid Term examination after the 7 weeks of 1st Mid Term test. Filling of End Semester forms is done twice i.e.in the month of September for odd semester and in the month of April for even semester. End Term examination of semester I,III V are conducted in the month of Nov/Dec and II ,IV VI semester in the month of May /June.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.gchamirpur.org>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
PG	PGDCA	Computer Application	29	12	41.38
PG	MA	English	25	15	60.00
PG	MA	Economics	30	22	73.33
PG	MA	Hindi	30	27	90.00
UG	BBA		54	24	44.44
UG	BCA		36	24	66.67
UG	BCom		112	64	57.14
UG	BSc		295	204	69.15
UG	BA		229	117	51.09

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.gchamirpur.org>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	0	NIL	0	0

Major Projects	0	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Work, Culture, Society and Environmental Issues	Zoology	24/03/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	Nil	NIL	01/07/2017	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	01/07/2017
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Mathematics	1	0.2
International	Mathematics	6	0.7
International	Chemistry	2	0.2
International	English	1	0.3
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	1
Mathematics	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2017	0	Nil	0
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	NIL	2017	0	0	Nil
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	45	0	0
Presented papers	0	35	0	0
Resource persons	0	1	0	0
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Camp	Red Ribbon Club/NSS/NCC	7	50
Aids Awareness	NSS/Red Ribbon/NCC	11	119
National Integration Camp	NCC	1	5
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities

Aids Awareness	NSS/Red Ribbon/Red Cross	Aids Awareness	11	119
National Integration Camp	NCC	National Integration Camp	1	5
CATC	NCC	Camp	1	35
Hiking And Trekking	NCC	Camp	1	9
Pre RD Camp	NCC	Camp	1	5
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	Nil	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	31/12/2018	31/12/2018	0
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	01/07/2017	NIL	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
20.2	20.2

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments	Newly Added

purchased (Greater than 1-0 lakh) during the current year	
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Newly Added
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Soul	Partially	2.00	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	15248	1859136	333	175459	15581	2034595
Reference Books	1043	513679	5	7961	1048	521640
Journals	20	21750	7	6130	27	27880
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	31/12/2018
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	143	116	80	0	0	12	15	0	0
Added	0	0	0	0	0	0	0	0	0
Total	143	116	80	0	0	12	15	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	http://www.gchamirpur.org/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	20.2	20.2

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution has a policy to provide best infrastructure and facilities in accordance with courses and programs introduced from time to time for effective teaching and learning. To create new infrastructure, college utilizes the funds provided by the State Government and different other funding agencies such as UGC, RUSA. The funds are expended to renovate the college buildings, class rooms, laboratories, library, time to time, wherever required. Every department is provided with internet connection for teachers and students. The institution's administration has always been in favour of offering need based new courses and programs out of the courses introduced from time to time by affiliating University. Accordingly, it makes provisions for increase in infrastructural facilities. It is elaborated as follows:

- Departmental meetings are conducted in the presence of head of institution and detailed discussions are held during the meeting about effective implementation of curriculum. The heads of the departments and staff members make suggestions with respect to departmental infrastructure and facilities to be created.
- Budgetary provisions are made well in advance for the necessary infrastructure facilities from local PTA Fund and for upgradation of the existing ones.
- Physical education facilities have been strengthened. College ground is maintained and made available for the games like volleyball, Basket Ball, KhoKho and Kabaddi.
- Teachers who are engaged in research activities use the respective staff rooms, laboratories of the departments and computer rooms. The central computer laboratory is made available for other departments to emphasize the interdisciplinary field of research.
- There are altogether 36 classrooms in different departments of the college. In addition to there are 19 rooms in the college which are used as laboratories. The laboratories are equipped with the basic facilities required for the purpose of practical classes. The college has constituted committee for maintenance and upkeep of infrastructure. The college has very a very strong NCC unit of its own. Total numbers of students enrolled in NCC are 143. There are two separate Boys' and Girls' NCC Room in the college campus.
- The library is maintained by senior librarian and assistant librarian. The college has decided to use Integrated Library Management System (ILMS) and starting year of automation will be 2019. The name of the ILMS software is SOUL and it will be fully automated. The version is 2.0 limited. The college has a central library with large collection of books and journals which the faculty can use effectively and provide comprehensive latest information to the students. The students are motivated to use the library independently which can enhance their skills and knowledge.
- Centralised Computer laboratories established by UGC Fund and more funds are used to maintain in college. Computer maintenance is done regularly by hiring outsourcing services and nonrepairable systems are disposed of on the

recommendation of committee constituted for this purpose. The college has adequate number of computers and internet connections and all stakeholders have equal opportunities to use those facilities as per rules and policies of the institution.

<http://www.gchamirpur.org>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	PC MAHAJAN Scholarship Scheme for Science students and Lakhanpal Memorial	6	10500
Financial Support from Other Sources			
a) National	Post Matric Scholarship for SC/ST/Minority/EWS/Kal pana Chawala	68	81600
b) International	NIL	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Self Defence Programme for Girls	21/02/2018	85	Karate expert Hired by the College
Coaching for competitive Exams	26/02/2018	70	Expert Hired by the College
Stress management through Yoga (15days Camp)	27/03/2018	91	Col. A. D. Sharma, Yoga Expert Hired by the College
IT foundation course for SC/ST/OBC/BPL/Girls	20/02/2018	230	IT Faculty of the College

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	nil	0	0	0	0

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	NIL	0	0
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	650	BA, BSc, BCOM, BCA, BBA	Maths, Physics, chemistry, Botany, Zoology, English, Hindi, Sanskrit, History, Economics, Political science, Music, Sociology, Geography, Public Administration, Physical Education, Commerce, Computer Application, JMC, BBA, BCA	HPU Shimla, PU Chandigarh, CU, CU Hamirpur, Gc Hamirpur, GGC Hamirpur, GCTE Dharamshala Trisha College of education etc	MSc, MA, MCom, MCA, MBA, BEd, PGDCA
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Abhibiakyti CSCA cultural function	College Level	180

Hindi Divas	College Level	69
National Science Day	College Level	127
Annual Function	College Level	376
Annual athletic meet	College Level	232
Environment Day	College Level	120
Red Ribbon Day	College Level	40
National Mathematics Day	College Level	145
Ranger and Rover Day	College Level	42
NSS Day	College Level	197
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Nil	National	0	0	NIL	NIL
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students are an integral part of all academic, cocurricular and administrative functioning of the college. Students are members of: 1) Student Council headed by the President, Vice President, Secretary and Joint Secretary. 2) Student representatives in Anti Ragging committees. 3) All the clubs/ committees /cells / societies have student Vice Presidents and Secretaries. 4) President and Secretary of CSCA are members of IQAC. 5. Student council help the students especially the freshers in admission process.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association was registered as a society under registration no. DCH/MA/201506/2015. It has, as its members, many distinguished Alumni occupying important positions across the world. The Alumni association hold the meetings time to time in the college campus for the development of the institution in different areas and give valuable suggestions.

5.4.2 – No. of enrolled Alumni:

370

5.4.3 – Alumni contribution during the year (in Rupees) :

75000

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Association hold annual meeting in which some developmental plans discussed and views of different members are invited and analysed democratically. Members of Alumni Association actively participated in different functions of college like Annual Athletic Meet, Annual Function,

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

This institution has a healthy practice of decentralization and participative management. In this regard different committees are constituted i.e. time table committee, IQAC research promotion committee, midterm and house examination committee, library affairs and purchase committee, college development and construction monitoring committee, water and electricity committee, college prospectus committee, career guidance and scholarship committee etc. These committees consist of one senior faculty as convener and members. These committees execute the assignment after observing all the codal formalities. These committees are constituted in such a manner that a representation of faculties of various departments is ensured. This enables the administration to get a feedback from all the departments and the problems/ requirements/issues are deliberated upon and with the consultation of Principal and final decisions are taken. This further enables the administration to distribute the resources evenly keeping in view the stake holders of the institution As per the recommendations of Lyngdoh committee and rules regulations of Himachal Pradesh University, College Students Central Association (CSCA) is nominated for each academic session. The CSCA comprises of office bearer i.e. President, Vice President, Secretary, Joint Secretary and members representing all classes and faculties. The student body helps the college administration to maintain congenial academic atmosphere in the campus. This nominated association from time to time raises issues relating to the interest and welfare of the students before the college administration. The nominated student leaders remain proactive in maintaining discipline in the campus. In order to check the menace of drug abuse (Drug Free Institution) this platform of student is very helpful to the college administration. Apart from this, anti ragging squads consisting of teachers and students (CSCA) are formed and different time slots and areas are allocated to them keeping in view the availability and time table. Throughout the year, different awareness rallies i.e. drug abuse, environment protection, afforestation, beti bachhao beti paddao, beti hai anmol, Sccahhta Avhiyaan, AIDS Awareness, financial literacy, gender sesitization etc are organized with the help of this student body. Beside this, at the time of admission, CSCA guides the students especially freshers with regard to admission process. Annual prize distribution function, Himachal Pradesh University Youth Festival, CSCA Annual Cultural Function (Abhivyati), Sports events etc are organized with the help of this student body. Apart from this, the student council helps share students' ideas, interest and concerns with teachers and administration. In fact, the CSCA is a link between students and faculties administration. Since this body is representing the students, the college administrations try to get feedback on various issues. Periodicals meetings are also held with the student body to resolve various issues. So, the stakeholders i.e. students participate directly and indirectly in the management of academic and cocurricular activities of the institution

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
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<p>Admission of Students</p>	<p>The institution strictly follows the directives pertaining to admission process of the Department of Higher Education, HP Govt. and HP University to which the institution is affiliated. The institution maintains complete transparency in the admission process and adheres to all the rules and regulations as laid down by the governing bodies. The admission schedule is uploaded on the college website and the same is also displayed on the notice boards of the college. The admission schedule information is provided in the college prospectus and the same is also published in regional Hindi and English newspapers. The admissions to the UG classes at entry level are given purely on the merit basis with limited number of seats in each subject. The admissions to the PG classes are given on the basis of marks obtained by the students in the entrance examination conducted by the HP University. The reservation roster given by HP University/HP Govt. is followed.</p>
<p>Industry Interaction / Collaboration</p>	<p>The Career Guidance and Counseling Cell of the college acts as a bridge between the educational institution and the industrial requirements. Recruiting/placement agencies invited in the college apprise the students about the hard and soft skill industrial demands. Experts from various areas are invited in the college to share their knowledge and experience with the students. Training programmes are organized for the students of vocational courses in collaboration with institutions of hospitality, retail management, tourism etc.</p>
<p>Human Resource Management</p>	<p>The Himachal Pradesh Government is very proactive with regard to quality human resources. The qualified teachers are appointed through Himachal Pradesh Public Service Commission at all India level competition. The Government not only appoints quality teachers but also endeavors to retain quality teachers by providing various monetary incentives. The college also ensures up gradation and updating of quality teachers by arranging regular faculty development programmes. The teachers update themselves by regularly attending</p>

refresher courses/conferences/seminars/workshops. Nonteaching staff is also appointed through competition through Himachal Pradesh Staff Selection Commission. UGC scales are implemented for the faculty.

Library, ICT and Physical Infrastructure / Instrumentation

Library: The college is having a well stocked library with comprehensive collection of text books, reference books, periodicals, journals, etc. Presently, the college library has installed SOUL2.0 (Software for University Library) which is a stateoftheart integrated library management software designed and developed by the INFLIBINET centre based on requirements of college and university libraries. New books purchased 344, Newspaper 11, Journals 07, Magazines 22 ICT and physical infrastructure/instrumentation: The institution has developed and upgraded ICT infrastructure to meet emerging future global challenges. In the context of physical infrastructure up to 2015, there were 5 academic blocks having 17 lecture rooms, 18 labs, 18 lecture theaters and 22 faculty rooms in this institution. In this session, two PG labs (modular) for the departments of Botany and Zoology and one faculty room has been added to the existing infrastructure.

Research and Development

Research and Development We do not have specific research curriculum in the syllabus of the students. However, students take the benefits of internet installed in the institution and other facilities available in the library. The institution does not have any specific research Centre, however IQAC and Career Guidance cell facilitate and monitor the research activities and provide all type of help to the teachers and others. There is provision of duty leaves up to 14 days to teachers in the academic session for attending seminars/conferences/workshops etc. The study leaves up to 2 years is also permissible to the teachers by H.P. Govt. for higher studies. ?

Examination and Evaluation

The institution informs the students and faculty regarding examination evaluation process through the detailed information incorporated in the college prospectus. University question papers

of previous years are kept in college library for the students to get idea of the style and type of questions. All the important information, changes in evaluation process and new guidelines in this direction from the HP University and the Department of Higher Education are discussed in staff and departmental meetings to apprise the faculty members from time to time. Since 2013, after the adoption of RUSA the semester system came into existence. In the semester system the evaluation of students comprises of End Semester Examination and Internal Assessment. The awards of internal assessment are based on three components viz. attendance, midterm test and assignments/seminars etc. according to a welldefined matrix. The performance of the students in midterm test conducted in each semester is shared with the parents in PTA meetings

Teaching and Learning

Teaching and Learning ? The institution adheres to the academic calendar as notified by the Department of Higher Education of Government of Himachal Pradesh for each academic session. Besides this, institution also prepares its own annual calendar of activities. The college follows the syllabi and curriculum framed by the HP University. The syllabus for each course is covered well in time. ? Our institution recognizes the diverse learning abilities of students and, therefore, adopts student centric pedagogic approach to make teaching more encompassing and effective. Teachers of the institution have the provision of attending various induction/training/or ientation/refresher/workshop programmes to update their teaching techniques and get upraised about the latest trends of teaching and learning. ? Our institution strives to evolve an environment conducive to nurture critical thinking, creativity and scientific temper. Various activities such as poster making, collage making etc. are organized to inculcate the habit of critical thinking among students. Also the college magazine provides a platform to nurture their creativity. ? Based on the performance, students are identified as slow learners and advanced learners. Special efforts are made for the slow learners.

? The college makes full use of modern teaching aids at its disposal for the benefits of the students. ? The college is having a well stocked library with comprehensive collection of text books, reference books periodicals etc. and the INFLIBINET codes are provided to the faculty members to exploit the web resources. ? College organizes spoken English and personality development classes for the students as to enrich their skill. ? House and class examinations are conducted by the college as per the schedule mentioned in the academic calendar. ? University examinations are conducted by the college as per the schedule provided by the university.

Curriculum Development

The institution, being an affiliated college to Himachal Pradesh University, Shimla does not have the freedom of formulating its own curriculum. However, the senior most Associate/Assistant Professors being the members of the Board of Studies (BoS) are involved in framing and developing the curriculum. The Principal of the institution monitors the implementation of curriculum with the help of the head of the departments or holding staff meetings. The heads conduct meeting of faculties of respective departments and communicates the teaching plan to their faculty members. The head of the department go ahead with the inputs from the faculty. The time table is framed by the committee for the whole academic session.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>All the plans, education policies and reforms in Higher Education are conveyed through email and web portal. The notifications regarding Govt. decisions are conveyed to the stakeholders through egovernance. The egovernance is a two way process whereby all the development of funds received is uploaded through fund tracker from time to time. The college also makes purchase of equipment through Gem. The college website hosts all the information for the stakeholders on regular basis. The ministerial staff of the college is</p>

trained to execute the e governance of the college. Government programs, projects, and activities are communicated to the students through college email. A compliance report of the same has to be uploaded on the web portal by the college. The general administration, Pay Roll and Financial Accounting, administration of Student Data Inventory Management, Personnel Records Maintenance of the college is to quite an extent done through MIS

Administration

. The communication and exchange of information between college administration and the Government in a speedy, convenient efficient and transparent manner is ensured through e governance. The salary statements of the college staff can be accessed through esalary app. Similarly the GPF/CPF statements and accounts of the staff members can be accessed through the app. The service books of employees can be viewed online on ManavSampada Portal. The record of earned leave is also uploaded in the eservice book of staff members. Students and stake holders can obtain information about the various planning and development initiatives taken at the college level through its website. The orders of transfer staff members are also communicated through a web portal LAN REFNIC. The teachers can apply for casual leave through email. The fund transaction of money is through online banking. Student registration, admission is done through software. The data of students admitted is available through this software. The website of the college is an important ICT tool to disseminate information to all the stake holders

Finance and Accounts

The proposals of action plans to be taken under various heads are also communicated to the higher authorities through email or at times uploaded as and when desired by higher authorities for release of funds. The utilization of funds is also uploaded on the fund trackers. This ensures transparency in terms of proper utilization of funds in developmental works. Infrastructure enhancement proposals are first uploaded for approval from the sanctioning authorities. All the codal formalities for planning and execution

	<p>of the developmental works are communicated through email to the higher authorities.</p>
<p>Student Admission and Support</p>	<p>Admission information/ data is conveyed to the staff members through e mails. The scholarship forms for students are uploaded online and it ensures transparency of the entire process. The examination forms are filled online. The date sheet of the exams is also uploaded on the university website and the students and teachers can access it any time. The internal assessment of students is uploaded by concerned teachers online. The result of the students is also available online and students can download the same through their personal id.</p>
<p>Examination</p>	<p>Our college is affiliated with Himachal Pradesh University, Shimla. All the reforms regarding examination are done at the university end. However, the university seeks the inputs from colleges from time to time. The institution informs the students and faculty regarding examination evaluation process through the detailed information incorporated in the college prospectus. University question papers of previous years are kept in college library for the students to get idea of the style and type of questions. All the important information, changes in evaluation process and new guidelines in this direction from the HP University and the Department of Higher Education are discussed in staff and departmental meetings to apprise the faculty members from time to time. Since 2013, after the adoption of RUSA the semester system came into existence. In the semester system the evaluation of students comprises of End Semester Examination and Internal Assessment. The awards of internal assessment are based on three components viz. attendance, midterm test and assignments/seminars etc. according to a welldefined matrix. The performance of the students in midterm test conducted in each semester is shared with the parents in PTA meetings.</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NIL	Nil	NIL	0
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Nil	Nil	31/12/2018	31/12/2018	0	0
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Work Shop	1	18/06/2018	24/06/2018	1
Work Shop	1	01/01/2018	07/01/2018	1
Refresher	1	04/12/2017	31/12/2017	3
Orientation Program	1	15/12/2017	11/01/2018	4
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
50	2	28	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Pension, Commuted pension facility, Gratuity, earned leaves encashment, insurance benefits under GIS, medical reimbursement facility, maternity and paternity leaves, personal accidental insurance scheme, Govt. accommodation etc. However, New Pension Scheme (NPS) is	Pension, Commuted pension facility, Gratuity, earned leaves encashment, insurance benefits under GIS, medical reimbursement facility, maternity and paternity leaves, personal accidental insurance scheme, Govt. accommodation etc. However, New Pension Scheme (NPS) is	Various scholarship schemes

applicable to the employees appointed after 2003.

applicable to the employees appointed after 2003.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external financial audits regularly It is a regular feature of the institution to conduct the internal and external audit. A committee consisting of the Bursar and other senior faculties is formed. This committee monitors the receipts and expenditure of the institution and verifies the bills and vouchers after observing codal formalities. This internal audit committee reports to the Principal. CAG and CA conduct external audit regularly. Beside this, Local Audit Department also conduct audit of the funds i.e. PTA fund, Amalgamated fund etc.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
PC Mahajan Memorial and Capt. Kishan Chand Lakhanpal Memoral	10500	Scholarship to the brilliant students
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Directorate of Higher Education	Yes	Institutional Academic Committee
Administrative	Yes	Directorate of Higher Education	Yes	Head of the Institution

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Teacher Association (at least three) The ParentTeachers Association (PTA) of the college always remains proactive and concerned regarding the welfare of the students and the development of college as well. PTA is very much concerned with the security of students particularly girls. However, CCTV cameras are installed in the college campus even then the security guards are appointed through the PTA funds. Apart from this, PTA remains concerned about the safe drinking water and uninterrupted power supply in the institution. During this session, the PTA of the college engaged coaches for the weight lifting and khokho to facilitate the students in the respective games. A green room was constructed and the parking area was developed. PTA of the college also provided funds for the white washing in the IGNOU building, canteen building etc.

6.5.3 – Development programmes for support staff (at least three)

As per the directions of Directorate of Higher Education, Himachal Pradesh, Shimla three tier development programme for the support staff is organized:
a) Training programme at Himachal Pradesh Institute of Public Administration (HIPA) Shimla. b) Training programme at Govt. College of Teacher Education, Dharamshala c) Financial literacy programme

6.5.4 – Post Accreditation initiative(s) (mention at least three)

a) M. Sc Botany b) M.Sc Zoology c) B. Voc (Skill based degree course) During this session classes were started.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	B Voc Lab be upgraded.	12/07/2017	12/07/2017	27/04/2018	60
2017	Reference, Text and General Books purchased as per new syllabus	12/10/2017	01/07/2017	30/06/2018	1000
2017	The Process of starting M.Sc. Botany /Zoology br initiated .	12/10/2017	01/07/2017	30/06/2018	40
2017	General orientation programme for the first year students was conducted in the first week of July	01/07/2017	01/06/2017	06/07/2017	1200
2017	Admission Guidance committee was formed to guide the students for different choice of subjects offered by the college	19/06/2017	19/06/2017	27/06/2017	1400

2018	Two room constructed in the utilized space basement of library building	27/04/2018	27/04/2018	27/04/2018	500
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nil	31/12/2018	31/12/2018	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
0

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	Yes	0
Braille Software/facilities	No	0
Scribes for examination	Yes	3
Special skill development for differently abled students	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	19/02/2018	4	I.T. Foundation course	Basic I.T. course	230
2018	1	1	22/02/2018	2	Self defence programme, Karate	Self defence	85

					classes		
2018	1	1	27/03/2018	3	Stress management and meditation through yoga	How to overcome stress	91
2018	1	1	09/04/2018	4	Workshop on personality development and soft skills	Communication	60
2018	1	1	26/02/2018	4	Coaching classes for competitive classes	Competitive exams	70

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus For U.G P.G courses	21/06/2017	The prospectus cum handbook of information addresses all essential information about institutes discipline related activities e.g. anti ragging, prohibition of cell phones in around the classrooms, prohibition of smoking in and outside the campus and other unwanted activities. It also informs the students about classroom norms, minimum lecture condition, fines and leave rules, college library rules.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Blood Donation camp by NSS, NCC and Rovers Rangers	30/10/2017	30/10/2017	40
AIDS awareness day by red ribbon club	01/12/2017	01/12/2017	115
Celebration of Independence Day	15/08/2017	15/08/2017	272
Swachhta Diwas	02/10/2017	02/10/2017	165

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Cleanliness Drive by College staff, students and NSS, NCC and R and R volunteers

Plastic free campus.

Removal of weeds and cannabis.

Celebration of Swachhta Diwas.

Pooling of vehicles by staff and students

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Regular organization of blood donation camp: College organizes blood donation camp every year in the memory of Late Dr. Ajeet Kumar Agnihotrtty. This programme also involves invited lectures from medical doctors to aware the audience with various blood related disorders and their prevention. During the years 2017 and 2018 about 40 and 60 volunteers respectively donated the blood.
2. Plantation of saplings : College students in collaboration with forest department take part regularly in tree plantation drive to increase the green cover of the nation. The students visit the plantation sites regularly along with forest guards to care the saplings.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.gchamirpur.org>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

NSCBM Govt. College, Hamirpur was established in the year 1965. It is spread in 24.8 acres and is located on the HamirpurSujanpur State Highway No39 and is easily accessible. The college is situated in the education hub of the state and offers quality education to approx. 4200 students. Since its inception, college aims at overall development of students so that they can put acquired knowledge into practice and serve the society as enlightened citizens through acquired value system. So, in addition to studies, students of college are accentuated to participate in value based and social activities through NSS, NCC, Rovers and Rangers, Red Ribbon Club. Besides, they also participate in blood donation camps and celebration of various National and International days of social and educational importance. Participation in sports activities inculcates in them the spirit of discipline and team work. As an outcome, the vision of this institute has resulted in overall development of the youth of the region, who are serving the country and society in various fields.

Provide the weblink of the institution

<http://www.gchamirpur.org>

8.Future Plans of Actions for Next Academic Year

- Proposal to start PG courses in Botany and Zoology from the session 201819
- Installation of modular furniture in PG labs of Botany and Zoology.
- Installation of workstations in the faculty rooms of Botany and Zoology departments.
- Enhancement of campus beautification.
- Proposal to construct cluster class room building.
- Reference/Text Books as per syllabus of M. Sc. Botany and Zoology be purchased.
- Purchase of equipment in the science labs.
- Proposal to establish modular lab for B. Voc. courses.

