

Himachal Pradesh University Summer Hill, Shimla-5
NAAC Accredited 'A' Grade University
Centre for Distance and Online Education

ADMISSION NOTICE

Applications are invited for admission through Centre for Distance and Online Education (CDOE) in various **Under-Graduate, Post-Graduate and Diploma Courses** for the Academic Year 2025-26 (beginning from January, 2026) as per schedule given below:-

Course	Duration	LAST DATE
UG Courses B.A./B.Com. Yearly	Three Year (Annual system)	28.02.2026
PG Courses M.A. Hindi, English, Economics, History, Music, Sanskrit, Public Admn., Sociology, Pol. Science, M.Com. M.A. (JMC)	Two Years(semester System)	28.02.2026
Master of Business Administration (MBA) (duly approved by AICTE)	Two Years(semester System)	28.02.2026
Education Courses B.Ed. M.A. Education	Two years (Annual System) Two years (Semester System)	28.02.2026
Diploma Courses Diploma in Yoga Studies (DYS) Diploma in Computer Application (DCA) Diploma in Data Science (DDS)	One Year (Annual System) One Year (Semester System) One Year (Semester System)	28.02.2026

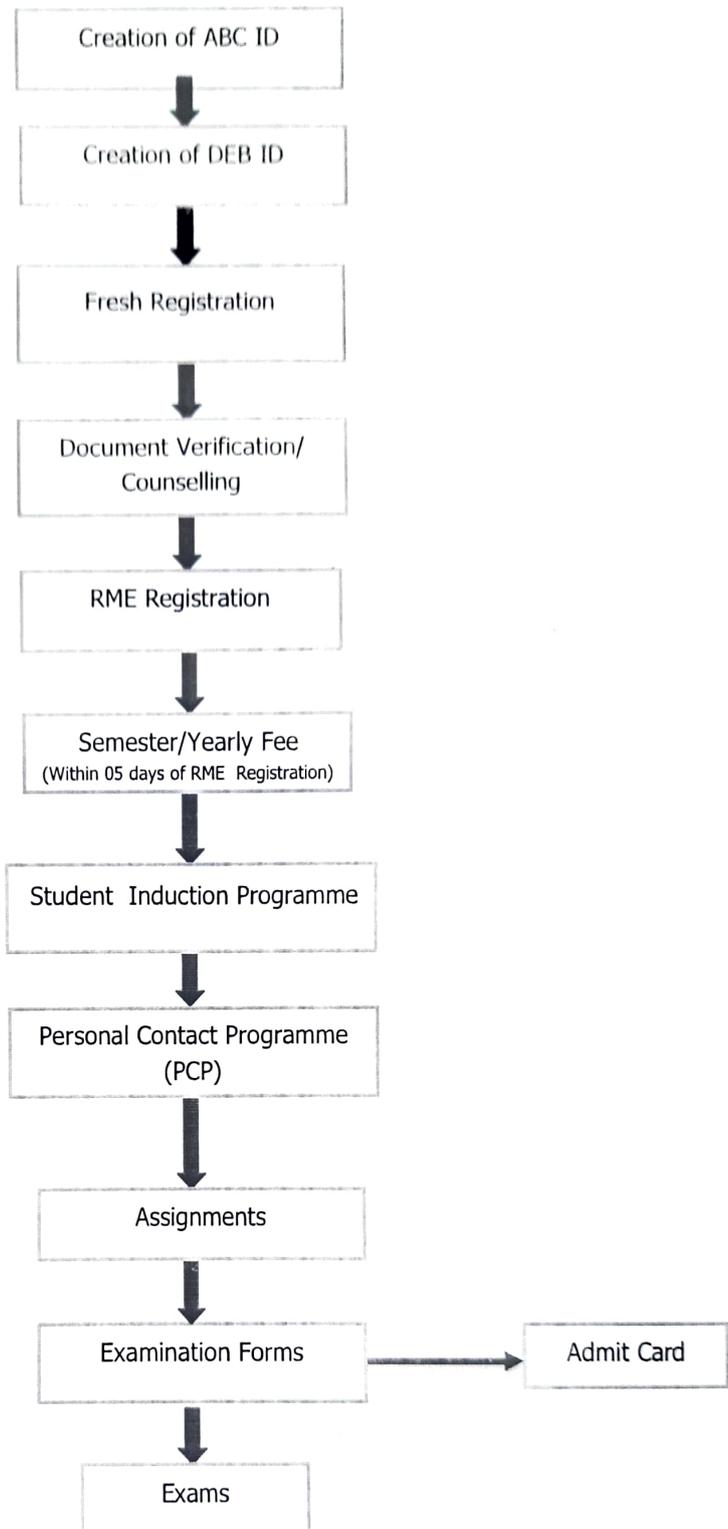
The admission process for above courses shall be online. The desirous applicants can apply through H.P. University website www.hpuniv.ac.in or directly visit the link <https://nadmissions.hpushimla.in>. The Prospectus for the Academic Year 2025-26 (beginning from January, 2026) shall be available on the website. Hence, the eligible candidates are advised to visit the above mentioned website to apply online accordingly. For more detail, contact on the telephone numbers: 0177-2833419, 2833444 & 2832239.

Date of opening of portal for online Registration:- 19.01.2026

Last date for online admission in all courses:- 28.02.2026

(Prof. Pardeep Kumar)
Director (CDOE)

FLOW CHART



NOTE:-It is mandatory for all students to create their ABC ID (Academic Bank of Credit) and DEB ID before getting registered for a fresh admission.

FEE STRUCTURE FOR SESSION 2025-26 (JAN 2026)

Course/Class	Fee for students already registered with H.P.University (in Rs.)
B.A.1 st Year (Annual)	6240/-
B.A.2 nd & 3 rd (per Year)	4840/-
B.Com.1 st Year (Annual)	7020/-
B.Com.2 nd & 3 rd (perYear)	5620/-
M.A. (Semester system)	4290/-Each semester
M.A. (JMC) (Sem.System)	7400/-Each semester
M.A. Music (Semester system)	15300/-Each semester
M.Com. (Semester system)	4680/-Each semester
MBA (Semester system)	18300/-Each semester
Diploma in Yoga Studies (Annual system)	21100/-(Annual)
Diploma in Data Science (Semester system)	10100/-Each semester
Diploma in Computer Application (Semester system)	10100/-Each semester

Note 1: The above fee structure includes only admission fee, tuition fee, PCP fee etc. The examination & HPU registration fee shall be charged by the Controller of Examinations, H.P.University at the time of filling online RME/ examination form.

Note 2:-

- Those students who opt for music as elective subject in B.A.will pay Rs.50/-extra as practical fee and the same will be charged for each practical paper along with admission fees.
- Fee for each semester in case of B.A./B.Com. Yearly system will be charged as is given in the above table except for the registration fee.
- Fee for each subsequent semesters of M.A./M.Com./MBA/DYS will be charged as is given in the fee structure table except the registration fee.
- The fee will be deposited only through online mode.

Note 3 - Students of M.Com (4th semester) for the course MC 405 and from MBA students (4th semester) for the course MBA 405 shall have to deposit fee of Rs 1000/- through online mode on account of Project report.

Note 4-The fee structure is subject to revision from time to time. The revised fee if any shall be applicable for the relevant session/semester.

- CDOE office at SHIMLA shall remain closed on each 2nd Saturday & every Sunday

Concessions-

- 1. For Disabled Students:** As per the orders of the Hon'ble High Court CWPII No. 30, 2011, the students with special needs with more than 40% disability admitted to any course of study running in the H. P. University Shimla-5, will not be charged any fees.
- 2. SC/ST and Girls Students:** The Himachali Candidates belonging to the SC/ST Categories and Women candidates of Himachal Pradesh will be allowed to enrol with CDOE in **B.A.** only by paying a fee of Rs.500/- as CDOE registration fee and a fee of Rs. 500/- for the Study Material (SLM). Such candidates shall be considered the students of CDOE for all purposes.
Note: - The above fee is subject to revision from time to time. The revised fee, if any shall be applicable for the current academic session.
- 3. In MBA Programme,** 50% of tuition fee will be refunded in the favour of wards of the University Employee as per EC decision vide item no. 9 dated 20/07/2022

NOTE: For **renewal** candidates the late fee in different slabs on the last date (at 04:30 PM) of depositing Admission/ Course fee in UG/PG/ Diploma courses as per EC decision vide Resolution No. 13 dated 30/05/2022 is as here under.

- Late fee for 1st fortnight after the last date is over - **Rs.500**
- Late fee for next fortnight- **Rs.1000**
- Late fee with the approval of Vice Chancellor (15 days before the commencement of Examination)- **Rs.1500**

Refund of Fee

If a student chooses to withdraw from the programme of study in which he/ she is enrolled, the institution concerned shall follow the five tier system given below for the refund of fee as per UGC guidelines: -

Category	Percentage of Refund of Fee	Point of Time when notice of withdrawal of admission is received in the HEI
(1)	100%	15 Days or more before the formally notified last date of admission
(2)	90%	Less than 15 Days before the formally notified last date of admission
(3)	80%	15 Days or less after the formally notified last date of admission
(4)	50%	30 Days or less but more than 15 days after formally notified last date of admission
(5)	00%	More than 30 Days after formally notified last date of admission

Deposited fee cannot be adjusted in subsequent year/semester. Also, no refund is permissible on any grounds if a student discontinues studies or is declared ineligible to appear in the examination or fails to appear in the examination.

- File name should be of 10 characters maximum.
- 4- **Create an email account if you already do not have one.**
- 5- **You must give a mobile number in basic details. If you do not have mobile number, please enter your parents/guardian's mobile number for any further correspondence in this regard.**
- 6- **All mandatory fields marked with red star are required to be filled by the candidate.**
- 7- **Procedure for Online Payment**

*Prospectus Fees and Counselling fees will be deposited through online payment Gateway

- a) If you select online payment mode, click on 'make payment'
- b) On the next page select your payment gateway.
- c) Click on 'continue for payment'
- d) Choose among the given options (debit card, credit card, net banking etc.- kindly check the available banks and card types)

*** Students are requested to bring their Debit/ Credit cards at the time of counseling for the payment of Admission fee. (No payment will be done through cash/ Draft or any other offline mode.)**

6. DOCUMENTS REQUIRED AT THE TIME OF COUNSELLING

The eligible candidates will be called as per merit ranks for counselling at **CDOE Building, Ground Floor (Lecture Hall-1), Himachal Pradesh University Summer Hill, Shimla**. At the time of counselling, candidate is required to bring the following documents:

(i)	Print out of filled ONLINE Application Form
(ii)	Original Matriculation Certificate
(iii)	Original Detail Marks Cards (DMCs) of qualifying examinations (First Year, Second Year and Final Year)
(iv)	Original Detail Marks Cards of B.Ed. Degree if any.
(v)	Original Certificates/documents supporting the claim for reservation under SC/ST/OBC/PH/ IRDP/EWS (1year valid) from Competent Authority
(vi)	Character Certificate from Competent Authority
(vii)	3 passport size photographs

Note:

- (i) The candidates shall have to submit self-attested copies of the above documents.
- (ii) The incomplete documents in any respect shall not be accepted and admission will not be given.

7. FEE STRUCTURE FOR M.A. (Education)

- a) For the candidates who are already registered with the H.P. University, the fee for M.A (Education) is Rs. 5590/- per semester. The fee given herein includes the tuition fee, admission fee, PCP fee, mailing charges, etc **excluding examination fees**.
- b) In addition to above fee, the registration fee of Rs. 200/- shall be payable once at the time of first admission by those students who have passed their lower/last examination from some other University (if already not registered with the Himachal Pradesh University, Shimla).
 - (i) Registration fees after completion of Degree up to period one year is Rs. 4,000/-.
 - (ii) Registration fees after one year up to 3 years from completion of Degree is Rs. 10,000/-.
- c) After counselling, the selected candidates will be required to deposit their fee online.
- d) Examination form for M.A. Education course will be filled by the candidates through online mode only on university website.

Note: Examination fee will be charged at the time of filling Examination form.